



Frequently Asked Questions

16pf® Sixth Edition Certification Program

1. Why does PSI offer 16pf Certification Online Certification?

We are committed to providing learning opportunities that will enable our customers to achieve the level of comfort and proficiency necessary for proper use and interpretation of the 16pf Questionnaire. For this reason, we are offering the certification program as a self-directed eLearning (online) program, so all customers have convenient and affordable access to being a certified user in the 16pf questionnaire

2. When are the certification classes conducted?

Since the program is eLearning, you may take the modules at your own pace.

3. How do I REGISTER for a workshop?

You can register via phone by calling us at 317-814-8720

4. How many CONTINUING EDUCATION credits/hours can I earn from the 16pf workshop?

- Online Certification: 6 CE credit hours/Professional Development Credits (PDCs).

PSI is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CPSM or SHRM-SCPSM. This program is valid for 6 PDCs for the SHRM-CP or SHRM-SCP. For more information about certification or recertification, please visit www.shrmcertification.org.

PSI is approved by the American Psychological Association (APA) to sponsor continuing education for psychologists. PSI maintains responsibility for this program and its content.

We are also an approved sponsor of continuing education by the International Society for Performance Improvement (ISPI).

5. What will the 16pf certification program consist of?

The certification program includes the following topics:

- Development of the 16pf Questionnaire
- The Primary Factors
- The Global Factors
- Response Style Indices
- Interpreting a profile
- Giving feedback

- Technical properties
- 16pf knowledge evaluation assessment
- Factor and profile interpretation exercises

Upon successful completion of the 16pf certification program, you will be able to:

- ✓ Understand the background and development of the 16pf Questionnaire
- ✓ Interpret and explain the Primary Factors
- ✓ Interpret and explain the Global Factors
- ✓ Interpret and explain the Response Style Indices
- ✓ Utilize the 16pf profile information for multiple applications including screening, selection, identification of high potentials, leadership development, and coaching.
- ✓ Apply an individual's personality-based strengths and areas for development to increase self-awareness.
- ✓ Gain confidence in applying information and insights from the 16pf Questionnaire to deliver basic feedback on 16pf profiles in a sound and thorough manner.

What's included?

- On-Demand Learning: Access to PSI's self-directed eLearning 16pf certification program for interactive learning, exercises, and resources.
- Technical Manual: Electronic copy of the 16pf 6th Edition manual
- Certification Materials: Hard copy interpretation resources and reference guides, and other online resources.
- Facilitator Support: Follow-up call after you complete the certification program to review your certification experience and answer any outstanding questions.

6. What is the COST for the certification program?

- \$750.00 per person

Please see Question #9 for pricing for onsite workshops.

7. When is PAYMENT for the workshop due?

Payment at the time of registration is required. We accept Visa, MasterCard, and American Express credit cards.

NOTE: Payment must be made before PSI provides the registrant with a link to take the 16pf assessment and a link to the e-learning platform, both of which are required.

8. When will I receive CONFIRMATION of my registration?

We will confirm your registration via email. This email will also contain instructions for completing the online certification program.

9. Do you offer ONSITE workshops?

An onsite workshop specific to your organization may be the way to go. Onsite training has two additional benefits including tailoring the exercises to your organization and conducting the exercises in a group setting.

We'll come to your organization and, if desired, we'll tailor the course content to fit the needs of your group. Our tailored training courses have been a success in organizations of all sizes, in diverse sectors – from clients in government to hospitality, financial services and communication.

Onsite Workshops: Pricing

- 2-day Workshop: \$7,500 (for 1 to 6 participants)
- ADD: \$750 for each additional participant
- Maximum of 12 total attendees

- 1-day Workshop: \$4,500 (for 1 to 6 participants)
- ADD: \$450 for each additional participant
- Maximum of 12 total attendees

For additional information and pricing for the onsite workshops, please call 317-814-8720.